



The Ripley Academy

..... Excellence for All

Headteacher: **Mrs L Walton** BA (Hons)
Deputy Headteacher/Head of School: **Mr J de Rijk** BA (Hons)

6th June 2017

Dear Parent / Carer,

School Routines and Expectations

I am delighted to be writing to you in my new role as Head of School at The Ripley Academy. I feel very privileged to be taking on this key role and in working with Mrs Walton, our new Headteacher, in helping The Ripley Academy provide the best possible education for our students.

I believe strongly that all students should enjoy their learning, be actively engaged in lessons and should have high aspirations in terms of what they can achieve. To best facilitate this, The Ripley Academy has clear and established classroom routines and high expectations in terms of pupils' attitudes and behaviour. As such, I would like to take this opportunity to offer a reminder to parents, carers and students that our basic routines are as follows:


- Students are expected to arrive punctually, in smart uniform and with the correct equipment, including their conduct card and planner.
- Before lessons students are to line up in a calm and orderly single file outside of the classroom.
- At the start of lessons, students are to enter the classroom silently, sit according to the seating plan with the correct equipment out and be ready to focus on the lesson.
- During the lesson, students are to remember that lesson time is precious and should be free from any interruption.
- At the end of the lesson, students are to leave the lesson in an orderly manner when dismissed by the teacher.
- Around school, students are to conduct themselves in a calm and responsible manner with respect and tolerance for peers and staff alike.

I believe that these routines help to create a positive learning climate within the school and better enable students to fulfil their academic potential and prepare them for the world beyond school.

In the meantime, should you have any queries or concerns, I will be running a Headteacher's clinic every Thursday after school for individual parent and carer enquiries and questions. Should you wish to make an appointment, please do contact Mrs Robson either by phone or by emailing crobson@ripleyacademy.org.

Thank you for your ongoing support with the education of your child.

Yours sincerely,



Mr J de Rijk
Head of School

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