



The Ripley Academy and Sixth Form



Executive Headteacher: **Mrs L Walton** BA (Hons)

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01773 746334

enquiries@ripleyacademy.org

Head of School: **Mr J de Rijk** BA (Hons)

Deputy Headteacher: **Miss J Scattergood** BEd (Hons)

Deputy Headteacher: **Mrs J Thawley** BSc (Hons)

26th March 2020

Dear Parents and Carers

Email addresses

It has come to our notice that a number of parents and carers may not be receiving emails owing to compatibility issues between the email address recorded on Parent Pay and that on the school management information system.

If you feel that this may be the case, please can you do one of the following:

- a) Change your email address on Parent Pay to that of the primary contact on our system; or
- b) Ask us to change our system records by contacting enquiries@ripleyacademy.org to the registered Parent Pay email address

If you chose to do neither option, you will still be able to see all letters that are emailed out in our website Parents/Letters section.

Kind regards

Mr J de Rijk

Head of School

The Ripley Academy, Peasehill, Ripley, Derbyshire, DE5 3JQ.