



The Ripley Academy and Sixth Form

Executive Headteacher: **Mrs L Walton** BA (Hons)



www.ripleyacademy.org
01773 746334
enquiries@ripleyacademy.org

Head of School: **Mr J de Rijk** BA (Hons)
Deputy Headteacher: **Miss J Scattergood** BEd (Hons)
Deputy Headteacher: **Mrs J Thawley** BSc (Hons)

16 July 2020

Dear Parents and Carers

Full opening of School from Thursday 3 September 2020 for Years 7-9 and Post-16 and from Friday 4 September for Years 10 and 11.

Following my letter dated 6 July, I am writing to confirm arrangements for the return to school should Government guidance for Secondary schools remain as it is at the time of writing. There is currently no reason to expect this to change.

Principles

The school day has been designed with the following principles underpinning the structure, taken from the Government guidance issued to schools:

- The health and safety of all staff and students is the overriding priority.
- Good hand and respiratory health are paramount.
- The school will offer a full and ambitious curriculum taking into account any possible restraints.
- Students have not been in school for a significant period of time. This will inevitably lead to gaps in knowledge for some. The school has a responsibility to ensure that students are given every opportunity to catch up on any learning missed.
- Social distancing is not necessary for students but adults are advised to remain socially distant from each other and from students, where possible.
- For students, minimising social mixing between year groups, whilst offering a full and specialist curriculum is the essence of the Government guidance. In the guidance, year groups are referred to as 'groups' and these 'groups' will be kept as separate as possible during the school day.

It is for each individual school to implement this guidance in a manner which best suits their circumstances. At The Ripley Academy, we are fortunate in that our site is large yet the student population is small for a Secondary school, therefore students can move safely around the school site in year groups provided they follow some straight forward guidance. Consequently, we intend to implement the following:

The Ripley Academy, Peasehill, Ripley, Derbyshire, DE5 3JQ.

- Movement around the site will be by a strict one-way system at designated movement points.
- This one-way system will ensure that bottlenecks are avoided and face to face contact is minimised across the site.
- Adults in the school will take oversight of their bases. For teachers, this means they can ensure that classrooms are sanitised between every lesson. An enhanced cleaning service throughout the day will attend to classrooms in addition to lavatories.
- Some of our practices which we have developed through 'lockdown', such as emailing homework to teaching staff or using online platforms will continue to be used where these are seen to be successful.
- A 'staggered' break and lunchtime will be implemented so that mixing between year groups is reduced.
- Designated lavatories for year groups.
- Enhanced cleaning across the site before, during and after the school day.
- The school will be offering cold food at break time and hot food at lunch time for students to purchase.
- The water fountains have been disabled and students should bring their own water into school.

Personal Responsibility

I am confident that we have a robust plan in place to deliver a full and ambitious curriculum whilst taking all the necessary steps to keep the risk of infection as low as possible. However, everyone must play their part, adults and students alike. We have put into place a whole raft of measures that help to mitigate against the spread of Covid-19 which will be clearly explained to students in a tutor period upon returning in September. Should a student decide not to respect these, this will be treated as a very serious disciplinary matter. For example, students will have specific lavatories that they can use at break and lunchtime – this must be adhered to.

Before your child returns to school, please may I ask you to impress upon them the importance of the following:

- Hand and respiratory hygiene including hand sanitisation upon entry to every classroom.
- Limit face to face conversations and contact as much as possible when moving round site by strictly following the one-way system
- Reduce social mixing by staying in year groups and avoiding contact with students from another year group, especially upon arrival and exit from school.
- It would be most helpful, therefore, if your child could be equipped with their own small bottle of hand sanitiser and their own tissues for use during the school day as part of your child's own commitment to their personal hygiene.

Arrangements for returning to school on 3 and 4 September 2020

For the 3 and 4 September, we would like to phase the return of our students so that we can run through procedures in detail with both our staff and students. In addition, we will also have a 'staggered' start and finish to the school day in order to reduce mixing between year groups upon arrival and exit.

Please note that the main driveway will be closed between 8.25 – 8.45am and 2.50 – 3.10pm.

Thursday 3 September 2020

Drop Off: Parents and carers must use the 'red brick' car park

Year Group	Arrival Time	Welcoming senior staff	Waiting zone
Year 7	8.30am	Mrs Fidler / Mr Kingsland	Top tennis court
Year 8	8.36am	Mr Lipton / Mrs Saccaggi	Bottom tennis court
Year 9	8.37am	Mrs Scattergood / Mrs Forster	A Block courtyard
Year 12/13	8.40am	Mrs Taylor	Sixth Form Block

Pick up: Parents and carers must use the 'red brick' car park

Year Group	Exit Point	Exit Time	Supervising senior staff
Year 7	Nearest Exit	2.56pm	Mrs Thawley – Front gate Mr Jones – Back gate Mr de Rijk – Plinth area
Year 8	Nearest Exit	2.58pm	
Year 9	Nearest Exit	3.00pm	
Year 12/13	Nearest Exit	3.00pm	

Friday 4 September 2020

Drop Off: Parents and carers must use the 'red brick' car park

Year Group	Arrival Time	Welcoming senior staff	Upon arrival proceed to:
Year 7	8.30am	Mrs Thawley – Front gate	Tutor Rooms
Year 8	8.36am		Tutor Rooms
Year 9	8.37am		Tutor Rooms
Year 10	8.38am	Mr Jones – Back gate	Mr Kingsland / Mrs Fidler (A-block Courtyard)
Year 11	8.39am	Mr de Rijk – Plinth area	Mr Lipton / Mrs Saccaggi (D-block Courtyard)
Year 12	8.40am		Tutor Rooms
Year 13	8.40am		Tutor Rooms

Pick up: Parents and carers must use the 'red brick' car park

Year Group	Exit Point	Exit Time	Supervising senior staff
Year 7	Nearest Exit	2.56pm	Mrs Thawley – Front gate Mr Jones – Back gate Mrs Scattergood – A block courtyard Mr de Rijk – Plinth area
Year 8	Nearest Exit	3.00pm	
Year 9	Nearest Exit	2.58pm	
Year 10	Nearest Exit	2.56pm	
Year 11	Nearest Exit	3.00pm	
Year 12	Nearest Exit	2.58pm	
Year 13	Nearest Exit	2.58pm	

From Monday 7 September onwards – Arrival and Exit

Parents and carers must use the 'red brick' car park

Year Group	Arrival Time	Welcoming senior staff	Upon arrival proceed to:
Year 7	8.35am	Senior staff on duty at front gate, back gate and plinth area.	Tutor rooms
Year 8	8.36am		Tutor rooms
Year 9	8.37am		Tutor rooms
Year 10	8.38am		Tutor rooms
Year 11	8.39am		Tutor rooms
Year 12	8.40am		Tutor rooms
Year 13	8.40am		Tutor rooms
Year Group	Exit Point	Exit Time	Supervising senior staff
Year 7	Nearest Exit	2.56pm	Senior staff on duty at front gate, back gate and plinth area.
Year 8	Nearest Exit	3.00pm	
Year 9	Nearest Exit	2.58pm	
Year 10	Nearest Exit	2.56pm	
Year 11	Nearest Exit	3.00pm	
Year 12	Nearest Exit	2.58pm	
Year 13	Nearest Exit	2.58pm	

We break now for our summer holiday. I sincerely hope that you and your family continue to be safe and well. I am confident that September will see the return of a safe, purposeful and calm school day providing our students with a routine and some sense of 'normality' that we all crave.

Yours sincerely



Mrs L J Walton
Executive Headteacher