



The Ripley Academy and Sixth Form

Executive Headteacher: **Mr D Bell** BEd (Hons)



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Head of School: **Mr J de Rijk** BA (Hons)
Deputy Headteacher: **Miss J Scattergood** BEd (Hons)
Deputy Headteacher: **Mrs J Thawley** BSc (Hons)
Assistant Headteacher: **Mr M Kirkland** BSc (Hons)

Wednesday 9th February 2022

Dear Parents/Carers,

Revised Punctuality System from Monday 28th February 2022

We have had an excellent start to the new year; students are wearing uniforms with pride, working independently in lessons and attendance is good. I would like to thank all parents and carers for your on-going support in ensuring your child is prepared for the school day ahead.

We pride ourselves on preparing our students for the wider world beyond school and consider that good punctuality is a key employability skill that all young people need to acquire to be successful in later life.

I would like to take this opportunity to explain the revised punctuality system that will be in place for all students including the Sixth Form from Monday 28th February 2022. The new system will have a clear focus on the start of the school day (8.40am) and afternoon registration which takes place at the start of lesson 5 (2pm).

Students will be expected to be **on the school site for 8.37am** to ensure they are ready for their form time session at 8.40am. Senior members of staff will be at both the front and back gates recording the names of students arriving onto the site after 8.37am. The back gate will be open until 8.50am to prevent any students arriving late having to walk round.

We recognise that on rare occasions a student may be unavoidably late and should there be any extenuating circumstances on a particular morning, please do contact us so we are aware before your child arrives at school.

To ensure students are ready to learn in classrooms by 2pm daily, we will re-introduce a single bell at 1.57pm that will notify students to move to their lesson. Senior members of staff will be on corridors at this point collecting the names of students who have arrived late to their lesson.

On the **third** occasion a student is late this will result in a **30 minute after school detention**. Parents/carers will receive 24 hours notification of this detention via email.

Thank you for your on-going support in the holistic education of your child. Should you have any individual queries, please do not hesitate to make contact.

Yours faithfully,

Miss J Scattergood
Deputy Headteacher

The Ripley Academy, Peasehill, Ripley, Derbyshire, DE5 3JQ.