



The Ripley Academy and Sixth Form



Executive Headteacher: **Mrs H Frost-Briggs BA (Hons)**
We are **AMBITIOUS**. We are **COMMITTED**. We are **PROUD**.

16th April 2026

Dear Parents and Carers,

Mobile Phone Use on School Premises

I am writing to remind you of our school expectations regarding the use of mobile phones on site.

Our Behaviour Policy clearly states:

“Pupils are not allowed to use mobile phones during the school day on school site. If a member of staff sees a pupil using a mobile phone it will be confiscated and the pupil will be able to collect it at the end of the school day. Refusal to follow this instruction may lead to an escalated sanction.”

This is not a new policy, and we would like to take this opportunity to clarify how it is applied. Any student who chooses to take their mobile phone out of their bag or blazer, this includes using it simply to check the time will have their phone confiscated. **In addition, they will receive an after-school detention for the following day.** The phone can be collected at the end of the school day from Student Services Reception.

If a student refuses to hand their phone to the member of staff, on-call staff will be contacted to remove the phone. This will result in an escalated sanction, and the student will be placed in the Focus Room to complete restorative work on “refusing adult instructions.” In addition to the after-school detention.

If a student has their mobile phone confiscated on more than one occasion, the phone will again be confiscated, but a parent or carer will be required to attend school to collect it. In such cases, a behaviour risk assessment will be put in place, which will require the student to hand their phone into Student Services each morning for a specified period of time.

We ask for your support in reinforcing this expectation with your child. We do not wish to impose a total ban on mobile phones, as we recognise how important they are for communication and safety when travelling to and from school. However, once students are on the school site, including before school starts and after the school day has ended, mobile phones must not be seen or used.

Thank you for your continued support in helping us maintain a focused and respectful learning environment.

Yours faithfully,

Mr J de Rijk

Head of School

Mrs L Crowder

Deputy Headteacher